

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**Office open to public**  
Monday & Thursday  
9.30 – 12.30  
or by appointment

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

Telephone: 01225 742356  
Fax: 01225 744049

27<sup>th</sup> November 2019

Dear Councillor,

You are summoned to a meeting of the **Cemetery Management Committee** to be held at the Parish Council Offices on **Monday 2<sup>nd</sup> December 2019** commencing at **7.00** p.m. to consider the following Agenda.

Yours sincerely,

*M.S. Carey*  
**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Public Question Time
3. To receive the Minutes of the Meeting held on 7<sup>th</sup> October 2019
4. Review of all issues raised and matters arising from the Minutes
5. Items for discussion:
  - Safety of headstones – quote for repairs to headstones
  - Condition of Lodge – update
6. To receive any correspondence
7. Report of any Health and Safety issues
8. Any items of report or future agenda items
9. Date of next meeting – 3<sup>rd</sup> February 2020