

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

COUNCIL OFFICE
THE PARADE
BOX

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3rd January 2023

Dear Councillor

You are summoned to a meeting of the **Cemetery Management Committee** to be held at **the Council Chambers** on **Monday 9th January 2023** commencing at **7.00** p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting.

Yours sincerely

M.S. Carey

Margaret Carey

Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
3. Declaration of interest relating to items on the Agenda
4. To receive the Minutes of the Meeting held on 7th November 2022
5. Review of all issues raised and actions matters arising from the Minutes
Including
 - Work to trees - update
 - Replacement windows in the Lodge - update
 - Gates – update on broken railings and stays for the gates – update
 - Tubs by the Chapel – update
 - Safety of headstone – survey report following the safety check
 - Revision of Rules for the Cemetery - amendment made at Full Council on 24th November 2022 to include allowing dogs on lead in the Cemetery
6. Forward Plan for the Cemetery Management Committee – copy attached
7. Review Biodiversity Action Plan (attached)
8. Secret Garden working party
9. Discussion on the establishment of Friends of Box Cemetery Group
10. To receive any correspondence
 - Applications for memorials
11. Report of any Health and Safety issues
12. Any items of report or future agenda items
13. Date of next meeting – 6th March 2023