

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

COUNCIL OFFICE
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25th October 2021

Dear Councillor

You are summoned to a meeting of the **Cemetery Management Committee** to be held at **the Council Chambers** on **Monday 1st November 2021** commencing a **7.00** p.m. to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting.
Yours sincerely

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
3. Declaration of interest relating to items on the Agenda
4. To receive the Minutes of the Meeting held on 6th September 2021
6. Review of all issues raised and actions matters arising from the Minutes
Including
 - Parking spaces by the Lodge – update
 - Update on work to flower beds and planting of trees
 - Survey of new field – update
 - Signs for the Cemetery gate
7. Discussion:
 - Items to be considered with the budget
 - Tree Survey for the Cemetery
 - Terms of Reference for the Committee
 - Climate Strategy Action Plan – discussion on how this can be implemented by the Committee
 - Damage to the Palmer grave
8. To receive any correspondence
 - Applications for memorials
 - Repairs carried out to one of the headstone – James Long
9. Report of any Health and Safety issues
10. Any items of report or future agenda items
11. Date of next meeting – Thursday 6th January 2022