

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

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Monday & Thursday

9.30 – 12.30

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18th January 2024

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 25th January 2024** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Members of the public are welcome to attend the meeting

Yours sincerely

M.S. Carey

Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 18th December 2023, update on issues and to consider any matters arising from these minutes
 - Climate Strategy Working Group – update
5. **Committees**
 - i. **Cemetery Management**: To receive the Minutes of the Meeting held on 8th January 2024
 - ii. **Planning & Conservation**: To receive the Minutes of the Meeting held on 15th January 2024
 - iii. **Buildings Management** To receive the Minutes of the Meeting held on 15th January 2024
 - iv. **Highways**: To receive the Minutes of the Meeting held on 22nd January 2024 (to follow) and to consider any recommendations made
6. To receive any urgent correspondence
 - Letter from Gigaclear re access over Box Hill Common
 - Letter re Wiltshire Council proposed funding cuts to VisitWiltshire
 - Warm Spaces Grant Application
7. **Items for discussion**
 - Business Case for the purchase of a new utility vehicle
 - Appointment of Assistant Clerk to the Parish Council
8. **Finance**

Accounts: To receive any accounts for payment and statement of balances
9. Chairman's Diary, Representatives' reports and report from County Councillors
10. Items of report and future Agenda items
12. Dates of forthcoming meetings:
 - Playing Fields – 5th February*
 - Finance & Governance – 12th February*
 - Planning & Conservation – 12th February*
 - Box Hill & Rudloe Open Spaces – 19th February*
 - Personnel – 29th January*
 - Full Council – 29th February*