



# BOX PARISH COUNCIL

Email: [clerk@boxparishcouncil.gov.uk](mailto:clerk@boxparishcouncil.gov.uk)  
Website: [www.boxparishcouncil.gov.uk](http://www.boxparishcouncil.gov.uk)

21<sup>st</sup> March 2024

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 28<sup>th</sup> March 2024** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

***Members of the public are welcome to attend the meeting***

Yours sincerely  
*M.S. Carey*  
**Clerk**

## A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Council Meeting held on 29<sup>th</sup> February 2024, update on issues and to consider any matters arising from these minutes
  - Climate Strategy Working Group – update
5. **Committees**
  - i. **Cemetery Management**: To receive the Minutes of the Meeting held on 4<sup>th</sup> March 2024 2024  
  
**Recommendation** that the revised Cemetery Rules be adopted.
  - ii. **Buildings Management**: To receive the Minutes of the Meeting held on 11<sup>th</sup> March 2024  
  
**Recommendation** that the £177.48 received from HMRC in respect of VAT refund paid by the Football Clubs should be used to buy new goalposts/nets  
  
**Recommendation** that the remainder of the monies received from HMRC in respect of VAT refund should be refunded to the user groups as listed with the additional interest to be shared between them.
  - iii. **Planning & Conservation**: To receive the Minutes of the Meetings held on 29<sup>th</sup> February and 11<sup>th</sup> March 2024
  - iv. **Playing Fields Management**: To receive the Minutes of the Additional Meeting held on 12<sup>th</sup> March 2024  
  
**Recommendation** that the revised contract between the Parish Council and the Bowls Club for the use of the Bowling Green in the sum of £8742 pa be accepted (copy attached)  
  
**Recommendation** that the annual contract with Avon Sportsground Maintenance Company for the upkeep of the Bowling Green in the sum of £6691 pa + vat be accepted (Copy attached)  
  
**Recommendation** that the refund of the VAT in the sum of £3853 + interest should be repaid to the Bowls Club with the advice that they earmark this money for future unforeseen expenditure required on the Green

- v. **Highways:** To receive the Minutes of the Meeting held on 18<sup>th</sup> March 2024 (to follow)

**Recommendation** that the Council would not be submitting the issue sheet re parking on Hazelbury Hill in its current form as it was inaccurate. The Council will request the Highways Engineer visit and look at the issue of access on Hazelbury Hill and to go to the Ambulance Service for clarification.

**Recommended** that an Issue Sheet be submitted re the parking at the top of Valens Terrace as this is Wiltshire Council's land. It was agreed to suggest that double yellow lines or road markings are put to prevent parking

**Recommendation** that the Parish Council would not support or submit the Issue Sheet re pedestrian crossing near the traffic light A365 Devizes Road

- vi. **Personnel:** To receive the Minutes of the meeting held on 25<sup>th</sup> March 2024 (to follow) and to consider any recommendations made.

6. To receive any urgent correspondence

- Letter from the Insurance Company re claim for damage to the red telephone box, Henley Lane
- Letter re further obstruction of stream – Fairmead View/Box School
- Corsham Primary school – request for grant
- Letter re Woodland Wellness Centre
- Letter from parishioner re increase to Council Tax

7. **Items for discussion**

- Update on arrangements for the Annual Parish Meeting
- Update on the entry for the Best Kept Village competition

8. Accounts: To receive any accounts for payment and statement of balances

9. Chairman's Diary, Representatives' reports and report from County Councillors

10. Items of report and future Agenda items

11. Dates of forthcoming meetings: *Playing Fields – 8<sup>th</sup> April; Finance & Governance – 15<sup>th</sup> April; Planning & Conservation- 15<sup>th</sup> April; Box Hill & Rudloe Open Spaces – 22<sup>nd</sup> April; Full Council – 25<sup>th</sup> April*