

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

Email: mailbox@boxparish.org.uk

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22nd June 2023

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in the **The Pavilion, Valens Terrace, Box** on **Thursday 29th June 2023** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting.

Yours sincerely

M.S. Carey

Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chairman's Announcements and Declaration of Interests relating to the Agenda
 - Letter of resignation from Cllr P. Rice
4. To receive the Minutes of the Annual Council Meeting held on 25th May 2023, update on issues and to consider any matters arising from these minutes
 - Election of Chairman for Pavilion & Council Buildings Committee
 - Climate Strategy Working Group – update
5. **Committees**
 - i. **Playing Fields & Pavilion Management:** To receive the Minutes of the Meeting held on 5th June 2023
 - Proposed Car Boot Sale to be held on the Recreation Ground on 30th July. Further discussions
 - **Solar Panels for the Tractor Shed Recommendation** that an up to date quotation for the installation of the solar panels on the Tractor Shed as the first stage with the battery system to be considered as a second phase - Further discussions
 - **Recommendation** that Octopus Energy be asked for a quote for supplying electricity to the tractor shed and the Pavilion to run from 1st August
 - **Application to use part of the Recreation Ground for a children's party:** Further discussions – Copy of application form attached
 - ii. **Finance & Governance:** To receive the Minutes of the Meeting held on 12th June 2023
 - **Annual Governance and Accountability Return 2022-23**
 - I. **Annual Governance Statement** – Attached
 - II. **Accounting Statement** to be agreed and signed - attached
 - **Regeneration of Rudloe:** Further discussions
 - **How to improve communication with parishioners and public participation and setting up of a Working Group** - **Recommendation** that a Working Group be set up to look into how communications can be improved and to report back to the Finance & Governance Committee
 - **Request for a formal review of the Council's Contracts re the hire of its facilities:** **Recommendation** that the Council's Commercial Contracts or Agreements continue to be exempt under the Freedom of Information and that legal advice will be taken when necessary

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- iii. **Planning & Conservation**: To receive the Minutes of the Meeting held on 12th June 2023
- iv. **Box Hill & Rudloe Open Spaces**: To receive the Minutes of the Meeting held on 19th June 2023
 - **Recommendation** that Cllr I. Johnston be elected Vice Chair
 - **Recommendation** that John Kerr conduct a tree survey of the Lower Common Wood by September and then proceed at pace with the work in order to improve the woodland biodiversity in line with the Management Plan. Resources will be provided by the CVW team
 - **Recommendation** that Phase 1 of the Lacy Wood Management Plan be agreed – quote from Tree Parts Ltd supported by the Council Groundsmen at a cost of £3500 + VAT
 - **Rudloe Play Area**: **Recommendation** that the Parish Council gives notice to terminate the Licence for the maintenance of the Play Area
 - **Rudloe Green**: **Recommendation** that the Parish Council submits an Expression of Interest in taking over the Rudloe Green as a Community Asset – minus the Play Area
 - **Recommendation** to formally name the small wood adjacent to the Quarrymans Arms car park “Thoday Wood” in accordance with the Ordnance Survey guidance
 - **Recommendation** to formally name “Lacy Wood” in accordance with Ordnance Survey guidance
 - **Recommendation** to install a Bristol Gate to replace the stile adjacent to the A4 in order to improve vehicle access to Lacy Wood at a cost not to exceed £418
 - **Recommendation** that the footpath through Lacy Wood be registered on the Definitive Map
 - **Recommendation** that the footpath connecting Box FP 34 and 35 above the Box Hill Common fruit orchard be registered on the Definitive Map
 - **Recommendation** to donate £200 to the Glorious Cotswolds Grassland Project in recognition of the generous support provided by the Cotswold Conservation Board
 - **Recommendation** to install a Kissing Gate to replace the stile at the junction with Box FP21 in order to improve the public Right of Way
 - **Recommendation** to install a community library in one of the bus shelters on Leafy Lane
- v. **Highways**: To receive the Minutes of the Meeting held on 26th June 2023 (to follow) and to consider any recommendations
6. To receive any urgent correspondence
 - Best Kept Village Competition – First round results
 - Wiltshire Council Community Governance Review – Scheme for Box (submitted 2019)
 - Request for defibrillator at Kingsdown
 - Community Ownership Fund
 - SSEN Community Resilience Fund
7. **Items for discussion**: Nil
8. **Finance**
Accounts: To receive any accounts for payment and statement of balances
9. Chairman’s Diary, Representatives’ reports and report from County Councillors –
 - Cllr Wright report on Five to Thrive presentation
 - Cllrs T. Walton and Dorey – Finance for Councillors
10. Items of report and future Agenda items
11. Dates of forthcoming meetings:
Cemetery Management – 3rd July; Planning & Conservation; 10th July; Pavilion & Buildings – 17th July; Personnel - 24th July; Council – 27th July