



## BOX PARISH COUNCIL

### **MINUTES OF THE COUNCIL MEETING** **HELD BY ON 24<sup>th</sup> JUNE 2021**

- 1. Present:** Councillors: S. Parker (Chairman); A. Barton; R. Campbell; R. Case;  
R. Davies; N. Ingledew; H. Parker; R. Smith; M. Tye; B. Walton;  
T. Walton; A. Woollard; D. Wright

Mrs Carey (Clerk)

- 2. Apologies:** Unitary Councillors: B. Mathew; D. Walters  
Mr R. Bean

Cllr Tye raised the issue of the lateness of documents for discussion being sent round to Councillors.

- 3. Public Question Time:** There were four members of the public present.

The Chairman stated that each member of the public would be able to speak for three minutes and there would be a total of fifteen minutes allowed. This was as stated in the Standing Orders. It was at the Chairman's discretion to extend the time for each speaker.

Ms Shale spoke about the issues of traffic on Leafy Lane. She was there with two other residents of Park Avenue who had to cross Leafy Lane twice a day to get children to the school. They had concerns about the proposed scheme and disagreed with the dropped kerbs. It was the speed of traffic that would need to be addressed

Mr Elliot asked whether Wiltshire council could upgrade the belisha beacons on the pedestrian crossing to LED lights. This will be taken up with Wiltshire Council

He also reported that the footpath by Hawkstone is overgrown and has rubbish on it. Clerk to report this.

- 4. Chairman's announcements and declarations of interest:**

The Chairman stated that there was a long agenda but the meeting could only last for three hours. She reminded Councillors that the committee minutes were for ratification and voting on recommendations made.

There were no declarations of interest on items relating to the Agenda.

- 5. Minutes:** The Minutes of the Annual Council Meeting held on 20<sup>th</sup> May 2021 were submitted and agreed with some amendments made.

Because of the discrepancy with some of the items on the Minutes it was agreed to record the rest of the meeting.

- 6. Matters Arising:**

- a. **Climate Strategy Engagement;** It was agreed to set up a working party comprising Cllrs N. Ingledew; H. Parker; T. Walton and D. Wright. A date for a meeting to be set up. It was agreed to leave this as a substantive item on the Agenda so that the working group can report back to the Full Council.

- 7. Policy & Finance**; The Minutes of the meeting held on 14<sup>th</sup> June 2021 were submitted and agreed.
- a. **Standing Orders**: It was reported that the Standing Orders had been circulated for information. They do not have to be readopted as no changes had been made.
  - b. **Review of website**: It was agreed to set up a working party comprising Cllrs; Campbell; Ingledew; M. Tye; B. Walton and T. Walton to discuss this and bring ideas back to the Policy & Finance Committee
  - c. **B3109**: It was **resolved** that the Parish Council supports Broadwood School in pursuing the provision of flashing lights; 20 mph speed limit at school times and a permissive footway to the pedestrian crossing. It was also **resolved** that the Parish Council asks for a metro count to be carried out on the B3109 near the school.  
This was adopted unanimously
  - d. **Leafy Lane**: It was **resolved** that the Parish Council goes back to CATG and asks for the proposed scheme of dropped kerbs and signage to be put on hold until future options have been considered.  
This was adopted unanimously
  - e. **Replacement mowers**: It was agreed that Cllr Barton and Campbell would work with the Groundsman on this.
  - f. **Suggestions for improved or enhanced bus services in Wiltshire**: The briefing note from WC had been circulated.  
Several issues were raised including improved services links to train services; the possibility a “speedy shuttle” service; making buses a more attractive and safer way to travel; confidence that the bus will turn up on time; digital timetables; direct link from Bradford on Avon to Corsham to cut down the travel by cars to MoD Corsham.  
Councillors were asked to email Cllr H. Parker with their suggestions. She would draw up a report for consideration and submission.  
  
It was suggested that perhaps the Committee structure is reconsidered to provide a Committee to deal with Highway issues. It was agreed to discuss this further at the next meeting.
  - g. **Business Plan**: This will be circulated shortly showing the list of planned work agreed at the budget setting meeting
  - h. **Speed Indicator Device**: The Clerk reported that the Technical Support Officer from Corsham Town Council who manages their Speed Indicator Device came into the office and went through the process of downloading the data with the Clerk and Groundsman. Unfortunately, there was an error. The Clerk will had been in touch with Evolis Technical Support and will retry in a couple of weeks. It was suggested that a Councillor could carry this out.
  - i. **Review of Council Policies**: A list of all the Council policies will be circulated to Council members. It was explained that the Policy & Finance Committee review the policies regularly. If no changes to the policy were suggested it would be recommended to Full Council that the policy is adopted with no change. If there are any changes made to policies, the amended policy would be circulated to Full Council for adoption.
- 8. Playing Fields & Pavilion Management Committee**: The Minutes of the Meeting held on 7<sup>th</sup> June 2021 were submitted and agreed.
- a. **Lime tree**: Clerk to obtain further quotes for the work to the tree.
- 9. Planning & Conservation Committee**: The Minutes of the Meetings held on 25<sup>th</sup> May and 14<sup>th</sup> June 2021 were submitted and agreed.
- 10. Box Hill & Rudloe Open Spaces**: The Minutes of the Meeting held on 21<sup>st</sup> June 2021 was submitted and agreed.
- 11. Urgent Correspondence**:
- a. **Use of Recreation Ground**: Letter received requesting use of the Recreation Ground for a one off yoga session on Saturday 2<sup>nd</sup> October with about 18 people. This was agreed
  - b. **Best Kept Village Competition**: Box had been placed 3<sup>rd</sup> in the First Round of the competition
  - c. **Winter Preparations 2021-22**: Letter requesting an audit of the salt bins to let Wiltshire council know which one require refilling or replacing due to damage

- d. **Road Closures**; Notification of part of Drewetts Mill to Colerne being closed on 9<sup>th</sup> August to carry out edge overrun works to stabilize and improve the roadside verges. The work will take 5 days.

## **12. Annual Governance and Accountability Return 2020/21**

- a. **Annual Governance Statement**: This had been circulated and was discussed, agreed and signed. Some Councillors were not happy with the lateness of the documents being circulated and two abstained from voting
- b. **Accounting Statement**: This had been circulated. It was agreed and signed
- c. **Internal Auditor's report**: This had been signed .
- d. **Asset Register and Earmarked Reserves**; These had been circulated. The Viewing Platform had been added as a Community Asset on the Asset Register

## **13. To receive any additional accounts for payment**

<u>Cheques</u>			
Selwyn Hall Management Com	-	Grant	1000.00
<u>Direct Debit</u>			
Plusnet	-	Telephone Pavilion	31.44
Plusnet	-	Telephone Office	37.31
Hitachi	-	Mule Leasehire	344.73
<u>Debit card</u>			
AVG	-	Computer Security	74.99

## **14. Statement of Balances**

<u>Lloyds</u>	
Current Account	£ 19585.40
High Interest account	<u>37092.81</u>
	£ 56678.21
Less payments to go out	<u>1658.60</u>
Working balance	<b>£ 55019.61</b>
Held on deposit in Lloyds	£ 37500.00
Balance in Lloyds	<b>£ 92519.61</b>
Held in BIBS	£ 81860.51
Held in Nationwide	<u>£ 66279.56</u>
	<b>148140.07</b>

## **15. Chairman's Diary, Representatives' reports and report from County Councillors**

Cllr Mathew had requested that a further metro count be carried out on the Kingsdown Road. As two had been carried out in the last few years it was agreed not to request any more metro counts at the present time.

## **16. Items of report and future agenda items:**

- Clerk to remind the Groundsman to reinstate the Chapel parking sign at Wadswick
- It was reported that the sleepers for the Under 7s steps will be delivered shortly. These will be put in the Tractor Shed
- Fairmead View – It was reported that the gardens are flooding. Cllr Smith to send information to the Policy & Finance Committee
- Gigaclear – Article to be put in the Parish Magazine notifying residents that the work through the Parish will be commencing shortly
- MoD Liaison Group – Meeting to be held on 13<sup>th</sup> July
- Farming in Protected Landscape: It was reported that the Cotswold Conservation Board were looking at projects for this financial year
- Parliamentary Boundary Review – Queries were raised about the initial proposals which had put Box and Colerne into a new West Wilts seat.

**17. Confidential item;** The members of the public and press were excluded from this item in accordance with the Public Bodies (Admission to meetings) Act 1960

Four applications had been received to fill the two vacancies on the Rudloe Ward of the Parish Council. All four candidates were deemed suitable and after three secret ballots Mr Iain Johnston was duly elected with thirteen votes. Mr Richard Bean and Mrs Jane Clifford received six votes each with one abstention. Mrs Jane Clifford was duly elected with the Chairman's casting vote.

*Meeting closed at 9.45 pm*

**Chairman**

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