

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

E-mail: mailbox@boxparish.org.uk
Website address: www.boxparishcouncil.gov.uk

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Telephone: 01225 742356
Fax: 01225 744049

4th September 2023

Dear Councillor

You are summoned to attend a meeting of the **Planning and Conservation Committee** to be held at **the Parish Council Offices** on **Monday 11th September 2023** commencing at **6.45 pm** at the **Parish Council Offices**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of interest relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the meetings held on 14th and 31st August 2023 and to review actions and consider any matters arising from the minutes
 - Notice Boards – update on replacement Notice Board by Post Office and painting of the Notice Board in The Pound
 - Blind House – update
5. Update on Enforcement issues/Planning Appeals – update on existing Enforcement Issues and reports of new issues received
6. To receive any correspondence including permissions granted
 - Application for part road closure Devizes Road for Remembrance Day Service
7. Planning applications received:

PL/2023/04289	3 The Parade, Market Place, Box Conversion of the garage into a playroom – changing garage door to a single door and addition of a large window which faces onto the garden. The garage will also have a small mezzanine and two small roof light on the western side of the roof. Creation of a small balcony accessed from the back bedroom facing onto the garden which involves the existing window being extended downwards to form a new doorway onto the balcony
PL/2023/06868	Land to the east of Holly House, Kingsdown Construction of a stable/field shelter
PL/2023/06728	Witchcroft, Henley Lane, Kingsdown Extension and alterations

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PL/2023/07259 **Mead House, The Ley, Box**
Notification of proposed works to trees in a Conservation Area
T1 Salix Caprea – Goat Willow – Remove

PL/2023/07401 **2 The Parade, Market Place, Box**
Notification of proposed works to trees in a Conservation Area
T1 – Cypress – Remove
T2 – Ginko - Remove

- 8. Neighbourhood Plan - report on the meetings of the Steering Group**
- 9. Budget setting – to discuss any items to be considered with the budget**
- 10. Forward Plan and Risk Assessment**
- 11. Items of report and future Agenda items**
- 12. Date of next meeting – Full meeting – 9th October; prior to Full Council – 28th September**