



## BOX PARISH COUNCIL

### **THE MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 9<sup>th</sup> JUNE 2025**

1. **Present:** Councillors: S. Roche (Chair); R. Davies; D. Dorey  
R. Haslett; T. Walton  
Mrs Carey (Clerk) Mr S. Vickery (Clerk)
2. **Apologies** Nil
3. **Absent:** Nil
4. **Public Question Time:** There were no members of the public present
5. **Declarations of Interest:** There were no declarations of interest
6. **Election of Vice Chair:** Cllr R. Haslett was unanimously elected Vice Chair of the Committee for 2025-26
7. **Minutes:** The Minutes of the meetings held on 14<sup>th</sup> April; 24<sup>th</sup> April and 15<sup>th</sup> May 2025 were taken as read and signed as being a true record
8. **Matters Arising:**
  - a. **Notice Boards:** Continue to monitor
  - b. **The Pound:** Continue to monitor  
**Blind House:** Continue to monitor  
**War Memorial:** Clerk to ask Paul Emerson for an update. **Action: Clerk**  
Continue to monitor the condition of the chains  
**Milestone by War Memorial:** Continue to monitor condition  
**The Fountain:** Monitor regularly  
**Viewing Platform:** The cost of the work would be £1200 to remove damaged stones and replace with new and £1500 to remove the front damaged copings and replace with new. Clerk to check with Paul Emerson that the quotes still stand.  
**Action: Clerk**  
  
**Information Board:** On-going. Money to be put in the budget for three boards at a cost of £100 each plus frames.  
  
***It was agreed to have a walkround to look at the assets before the next meeting on 14<sup>th</sup> July meeting at the Viewing Platform at 6 pm***
  - c. **Enforcement matters:**  
**Quarry Woods:** Waiting for update after 30<sup>th</sup> April. Clerk to contact the Enforcement Officer for the latest position. **Action: Clerk**  
**Sign for Toast:** Clerk to contact Wiltshire Council Enforcement re the advertising sign on the railings which is within the conservation area
  - d. **Bus shelters – Wormwood Farm:** LP Property Developments has completed the work at a cost of £796

It was suggested that plaques could be put on the bus shelters to show that they were the responsibility of the Parish Council and any damage or maintenance should be reported to the Parish Clerk

Bus stop opposite the Cemetery: Clerk to write to Faresaver to ask if the bus stop opposite the Cemetery could be reinstated. **Action: Clerk**

There is graffiti on the bus shelters at Trenchard Avenue and by the Dandelion Café. Clerk to notify the OSA. It was also agreed to notify Faresaver that the plastic on the timetable at the Trenchard Avenue bus shelter has been damaged.

**Action: Clerk**

**Post Minute Note:** *The Open Spaces Assistant has painted over the graffiti on both the shelters*

It was agreed that the murals in the two bus shelters re the Wild Water should be retained. It was suggested that some of the other bus shelters could also be painted and that a tiled mosaic could be added to the wall at the Rising Sun shelter. A design for the mosaic to be drawn up and Clerk to contact the new Arts Officer at Wiltshire Council re the mosaic **Action: Clerk**

- e. **Meeting with Kingsdown Golf Club:** Cllr Davies reported on the meeting held at Kingsdown Golf Club re the felling of the Ash trees. He stated that he was not very happy with the responses from the Golf Club. The Club has a felling licence for the work but 70-80% of the wood will be cut as soon as possible starting in June and taking 6-8 weeks. He had reminded them of the Wildlife & Countryside Act which states that the work should not be carried out during bird nesting season.

## **9. Correspondence:**

- a. **Decision re application for a Premises Licence at 8 Market Place, Box**  
Permission granted for:

Sale of alcohol (on sales only)	Monday – Sunday	12.00-22.00
Hours open to public	Monday – Sunday	0900-22.00

The premises would operate as a small family restaurant where only background music would be played. Signs would be displayed on the building to encourage considerate behaviour to neighbours when leaving the premises in the evening and that a contact number could be provided in the event of any concerns. They also clarified that they were intending to only operate a small bar area with three seats.

- b. **Letter from Tree Officer re applications for works to trees:** The Wiltshire Council Arboricultural Officer had stated that unfortunately they are governed by legislation as to what is required to make an application valid and are not able to request additional information prior to the application being submitted. Site visits are a big part of what is required to assess these applications especially when significant works are proposed.
- c. **Notice of Appeal – Heleigh Cottage, Bath Road – Appeal against non-determination of PL/2025/01462:** notification received from Wiltshire Council
- d. **Box Tunnel Portal:** Letter from Mr Tye asking for the Parish Council to support his request to Network Rail for information as to when they plan to start the works to restore the stone balustrade and the issue of clearance of overgrown vegetation on the railway embankments. It was agreed to send a letter to Network Rail and copy in the Listed Buildings Officer. **Action: Clerk**
- e. **Letter re overgrown tree at The Lodge, Box Hill:** As this is on private land it was agreed that the owner should contact Wiltshire Council Tree Officer for advice. If the tree is affecting the overhead wires she should contact the Electricity Board

- f. **Lime Down Solar Park:** Targeted consultation between 3<sup>rd</sup> June and Friday 11<sup>th</sup> July

**10. Applications granted permission:**

PL/2025/11653	Wormwood Farm, Wormwood, Box
PL/2025/00237	Retrospective planning permission for change of use from agricultural use to gym
PL/2025/04190	Middlehill House, Middlehill Works to trees in a Conservation Area
PL/2024/11463	Brook House, Lower Kingsdown Road Construction of rear single storey infill extension, enlarged dormer to front elevation together with external window and door alterations and provision of new entrance canopy
PL/2025/00125	Hill House Farm, Ditteridge Open fronted structure for storage of muck and silage
PL/2025/02735	Flat 5, Springfield House, Church Lane, Box Internal works to listed building
PL/2025/02108	Land Opposite Prospect Cottages, Kingsdown Lawful Development Certificate for existing use

**11. Applications considered:** The following applications were considered

PL/2025/03859	Bencross House, Ben Cross Erection of side extension following demolition of double garage, erection of rear orangery and replacement porch and windows  Objections. This is over development which make the existing dwelling subservient
PL/2025/04293	Heleigh House, Middlehill, Box T1 Silver birch - removal as the tree is dead T2 Robinia – removal as the tree is diseased and dying T3 Walnut - removal as the tree is dead  No objections but would ask if the applicant could consider leaving the trunks for as a wildlife habitat
PL/2025/04394	1 Ashley Villas, Bath Road Proposed two storey side extension  Objections. The extension is out of keeping with the existing property and street scene
PL/2025/04403	Merkin Farm, Doctors Hill Change of use of existing agricultural building to a separate Dwelling  Objections. This is a new building in the Green Belt and AoNB and outside the settlement framework

PL/2025/04468

Ivy Cottage, Box Hill

Proposed single storey side extension together with porch and internal reconfiguration

No objections in principle but would like to see a Design & Access statement

- 12. Neighbourhood Plan:** Update following the submission of the draft Plan to the Full Council on 27<sup>th</sup> March.

There had been a good response at Box Revels

There had been a Version 2 of the Locally Valued Non-Designated Heritage Assets. The Steering Group will write to the householders to ask if they would like to be included on a register of non-designated heritage assets to promote character and design.

A briefing with the local Unitary Councillors and MP to be held later this week

- 13. Forward Plan/Risk Assessment/Asset Register** On-going

- 14. Items of report and future agenda items:**

- Discuss considering a display at the War Memorial in November

- 15. Date of next meeting:** Committee meeting – 14<sup>th</sup> July  
Prior to Full Council on 26<sup>th</sup> June

*Meeting closed at 7.27 pm*

**Chair**