

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

E-mail: clerk@boxparishcouncil.gov.uk
Website address: www.boxparishcouncil.gov.uk

5th August 2024

Dear Councillor

You are summoned to attend a meeting of the **Planning and Conservation Committee** to be held at **the Parish Council Offices** on **Monday 12th August 2024** commencing at **7.00 pm** at the **Parish Council Offices**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

M.S. Carey
Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of interest relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the meetings held on 8th and 25th July 2024 and to review actions and consider any matters arising from the minutes
 - i. Blind House, Pound and Fountain - Interpretation Board update
 - ii. Enforcement issues - update
 - iii. Planning Appeals
 - iv. Bus Shelters – Confirmation of what work needs doing to windows/glass etc
5. To receive any correspondence
 - i. Letter re Lime Down Solar Park
6. Planning permissions granted/refused
7. To consider planning applications received:
 - PL/2024/06842 South Leigh, Ashley
Proposed works to trees in a Conservation Area
T1 – Beech Tree - Crown thin by 20-25%
 - PL/2024/06976 Westdene, The Ley, Box
Extension of existing external landing, erection of balustrade guarding and screening
within proximity of the title boundary
 - PL/2024/03119 5 The Tynings, Box Hill
Proposed rooflights to front and rear roof plans, single storey wraparound extension
(side and rear) and construction of outbuilding
8. Neighbourhood Plan - report on the meetings of the Steering Group
9. Forward Plan/Risk Assessment and Asset Management
10. Items of report and future Agenda items
11. Date of next meeting – Neighbourhood Plan meeting with Parish Council – 3rd September
Committee meeting – 9th September; Prior to Full Council – 26th August