

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

E-mail: clerk@boxparishcouncil.gov.uk

Website address: www.boxparishcouncil.gov.uk

30th January 2024

Dear Councillor,

You are summoned to a meeting of the Playing Fields Management Committee to be held at the Parish Council Offices on **Monday 5th February 2024** commencing at **7.00 p.m.** to consider the following Agenda. Please give apologies to the Committee Chairman or Clerk prior to the meeting

Walk round – Friday 2nd February 4 pm

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question time
3. Declaration of Interest relating to items on the Agenda
4. To consider any matters arising from the walk round held on 2nd February – not covered under Agenda items
5. To receive the Minutes of the Meetings held on 4th December 2023
Review and update of actions and matters arising from the minutes including:
 - Play Areas
Community playground group update
RoSPA report
 - Allotments
Update from allotment representative
Update on waiting list
Path retaining work – Work to be carried out in March
Coppice pollard lower hedge – update
Coppice/pollard willow in Allotments
 - Update on Lovar Garden
Community Fund project update
Lovar update – pond liner leak
 - Trees and hedges
Veteran Chestnut tree – update and next steps
Working party update
Mill Lane hedge
 - Bowling Green
Update from Bowls Club representative
Box Parish Council agreement with the Bowls Club
Proposed meeting with ASMC
Discussion on VAT refund
6. Other items for discussion
 - Tennis Courts – working group update
 - Forward Plan, update Risk Assessment, including Health & Safety procedures for grass cutting and maintenance by Cricket Club and discussion on Parish Council maintenance of the cricket area grass
 - Asset Management Plan
 - Signs on Recreation Ground – update
 - Report on meeting with Wessex Water – update
 - Monitoring of Budget
7. Climate Strategy Action Plan – Impact on Playing Fields and Pavilion actions
Recycling working group - recycling bins and Hills contract update. Glass bin container.
Notice on large recycling bin. Next location for recycling bin

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8. **Correspondence received:**
 - Letter from HMRC re further claims for recovery of VAT
 - Query re rental for allotment 1A
9. **Items of Report and future Agenda items**
10. **Date of next meeting - Thursday 2nd May 2024**