

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**COUNCIL OFFICE**  
**THE PARADE**  
**BOX**  
**CORSHAM**  
**WILTS SN13 8NX**

**Office open to public**

Monday & Thursday

9.30 – 12.30

or by appointment

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Website address: [www.boxparishcouncil.gov.uk](http://www.boxparishcouncil.gov.uk)

**31<sup>st</sup> July 2023**

Dear Councillor,

You are summoned to a meeting of the Playing Fields Management Committee to be held at the Parish Council Offices on **Monday 7<sup>th</sup> August 2023** commencing at **7.00 p.m.** to consider the following Agenda. Please give apologies to the Committee Chairman or Clerk prior to the meeting

**Walk round – Thursday 3<sup>rd</sup> August at 4 pm**

Yours sincerely

*M.S. Carey*

**Margaret Carey**

Clerk

## AGENDA

1. To receive any apologies for absence
2. Public Question time
3. To consider any items raised by the Allotment Group or User Groups
4. To consider any matters arising from the walk round held on 3<sup>rd</sup> August – not covered under Agenda items
5. To receive the Minutes of the Meetings held on 5<sup>th</sup> June 2023  
Review and update of actions and matters arising from the minutes including:
  - Play Areas  
Community playground group update  
RoSPA check – booked for September  
Update on spring for bike and spring closer on gate
  - Allotments  
Update from allotment representative  
Update on waiting list
  - Update on Lovar Garden  
Community Fund project update  
New small bridge - update  
Discuss coppicing/dead hedge plans  
Adopt ARK principles for Lovar Garden, remove Buddleia from slope
  - Trees and hedges  
Veteran Chestnut tree – update and next steps  
New car park hedge gate - update  
2023/24 tree work programme – 24/25 tree budget
  - Bowling Green  
Update from Bowls Club representative  
Contract with Avon Sportsground Maintenance Company – Cllr Bean - discussion
6. Other items for discussion
  - Tennis courts – Working group update
  - Forward Plan/Risk assessment update including Health & Safety procedures for grass cutting and maintenance by Cricket club
  - Signs on Recreation Ground – renewal and repair – Cllr Parker list and actions needed
  - Feedback from Car Boot Sale
  - Cutting of the Mill Lane hedge
  - Playing Fields – website content

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7. **Climate Strategy Action Plan – Impact on Playing Fields and Pavilion actions**
  - Recycling working group - recycling bins and Hills contract update
8. **Correspondence received:**
9. **Monitoring of budget**
10. **Items of Report and future Agenda items**
  - 2024/25 Budget planning
11. **Date of next meeting - 2<sup>nd</sup> October 2023**