

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356
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8th February 2022

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held **at the Parish Council Offices** on **Monday 14th February 2022** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 10th January 2022
5. Replacement mowers – Discussion and recommendation for acquisition of new electric mowers
6. To receive any correspondence including
 - Repairs to side gate – quotation received
7. Review of Policies
 - Procurement Policy - update
 - Disciplinary Policy – review by Cllr Case
 - Grievance procedure – review by Cllr Case
 - Co-option Policy – Revised draft policy attached
 - Forward Plan - update
8. Financial matters – to receive monitoring report up to 31st January 2022
9. Legal Matters
10. To receive accounts for payment
11. Highway matters – update on issues
 - Report from the CATG meeting held on 12th January 2022
 - Report from Highways Working Group meeting – 19th January 2022
 - Tunnel Inn Crossroads
 - Wadswick/B3109
 - Chapel lane/A365
 - Letter from WC re drainage clearance
 - Letter re speed along the Kingsdown Road
 - Road closure notices
12. Climate Strategy – Article for the Parish Magazine
13. Any items of report or future agenda items
14. Date of next meeting – 14th March 2022