



# Box Parish Council

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9<sup>th</sup> December 2025

Dear Councillor,

## **FULL COUNCIL – Thursday 18<sup>th</sup> December 2025**

You are summoned to attend a meeting of the **Full Council** to be held at **the Pavilion, Box** on **Thursday 18<sup>th</sup> December 2025** commencing at **7.30 pm**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

*Members of the public are welcome to attend the meeting.*

*Steve Vickery*

Steve Vickery, Clerk

### **AGENDA**

1. **Apologies.** To receive any apologies (and acceptance) for absence.
2. **Public Question Time.**
3. **Declarations** of interest relating to items on the Agenda.
4. **Chair's Announcements.**
  - a. New Chair for Highways Committee.
  - b. Neighbourhood Plan Engagement Evening (Tynings Quarry), 6-7pm on Monday 5<sup>th</sup> January 2026.
5. **Previous Minutes.** To receive the Minutes of the Council Meeting held on 27<sup>th</sup> November 2025, update on issues and to consider any matters arising from the Minutes.
6. **Co-Option.** To vote on the candidate for Co-Option (attached note).
7. **Committee minutes** and reports from chairs:
  - a. **Personnel.** To receive the Minutes of the Meeting held on 8<sup>th</sup> December 2025.
    - i. Recommendation. To endorse:
      - The revised Lone Worker Policy.
      - The revised Equality, Diversity and Inclusion Policy.
    - ii. Recommendation. To change the Pension contribution of the Team from the current split of 3% employer and 5% employee to an equal split of 5% employer and 5% employee; this increase of £750 to £1,000pa in the pension costs is factored in to the budget wef 1<sup>st</sup> April 2026.
  - b. **Open Spaces Management Committee.**
    - i. Recommendation. To accept the Chippenham Paving quote of £3,938+VAT for the Cemetery Path, noting the type of material suggested (see picture).
  - c. **Highways Committee.**
    - i. Recommendation. To pay (or not) 25% of the costs for 5 x new SID poles and sockets across the Parish. £650+VAT.
    - ii. Recommendation: To withdraw the Issue request for the pathway at the A4 opposite Budgens or to agree the £687+VAT contribution to the topographic survey.

8. **Budget 26-27.** To consider the budget-setting paper and accept the recommendation for a Precept charge of **£257,170 (which represents a 7.2% increase from last year).**
9. **Finance Accounts.**
  - a. To receive accounts for payment, to note the latest December income and expenditure.
  - b. To note the latest statement of balances.
10. **Correspondence.** To receive any urgent correspondence.
  - a. The NP Action Group has written to the Council with a series of questions.
  - b. Jubilee Centre. Estimate of cost of new boiler, for consideration.
11. **Representative Reports.** Chair's Diary, Representatives' reports (Area Board and LHFIG) and report from County Councillors.
12. **Future Agenda Items and General Reports.** Items of report and future Agenda items
13. **Dates of forthcoming meetings:**

Buildings	5 <sup>th</sup> January
Planning & Open Spaces	12 <sup>th</sup> January
Planning & Full Council	29 <sup>th</sup> January

14. **Date of next meeting** – as above, 7.30pm on Thursday 29<sup>th</sup> January 2026.