



Box Parish Council

24th August 2026

Dear Councillor,

FINANCE & GOVERNANCE COMMITTEE – Tuesday 1st SEPTEMBER 2026

Dear Councillor,

You are summoned to attend a meeting of the **Finance and Governance Committee** to be held at **the Parish Office, Box** on **Tuesday 1st September 2026** commencing at **7pm**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

Members of the public are welcome to attend the meeting.

Steve Vickery

Steve Vickery, Clerk

AGENDA

2. **Apologies.** To receive any apologies (and acceptance) for absence.
3. **Public Question Time.**
4. **Declarations** of interest relating to items on the Agenda.
5. **Previous Minutes.** To receive the Minutes of the previous **Finance and Governance Committee** held on 1st June 2026, update on issues and to consider any matters arising from the Minutes.
6. **Financial Matters.**
 - a. 4 month (end of July 26) Summary of Income and Expenditure by Committee.
 - b. Quarterly Reconciliation (to include bank and investments) – councillor nominee (Jul, Aug and Sep).
 - c. General Reserves and Ear Marked Reserves. To note the current levels of Reserves.
 - d. To review banking arrangements with Lloyds and BACS ‘dual authorisation’.
 - e. Current investment funds. To review the proposal to move funds from the two building societies to the CCLA. See Options paper.
 - f. Budget 27-28 Preparation. To note dates and activity required.
 - g. External Audit feedback. Official report awaited.
7. **Legal Matters.**
 - a. Jubilee Centre
 - b. Auction of Parish Office, lease with Selwyn Hall and Office boundary
 - c. ACV Bengal Bear request to Wiltshire Council
8. **Review of Policies**
 - a. 6a. Payroll Procedure.
9. **Items for Discussion.**

- a. Website update.
- 10. **Correspondence.** To receive any urgent correspondence.
 - a. Lodge rental. Hunter French request to raise from £930 to £980 per month.
 - b. CEFN passing point – moved to Highways.
- 11. **Forward Plan.** To review and to note the latest Forward Plan.
- 12. **Future Agenda and General reports.** Items of report and future Agenda item.
- 13. **Date of next meeting** – as above, 7pm on Monday 7th December (Budget & Precept recommendation) 2026.