



Box Parish Council

23rd April 2026

Dear Councillor,

FULL COUNCIL – Thursday 30th March 2026

You are summoned to attend a meeting of the **Full Council** to be held at **the Pavilion, Box** on **Thursday 30th April 2026** commencing at **7.30 pm**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

Members of the public are welcome to attend the meeting.

Steve Vickery

Steve Vickery, Clerk

AGENDA

2. **Apologies.** To receive any apologies (and acceptance) for absence.
3. **Public Question Time.**
4. **Declarations** of interest relating to items on the Agenda.
5. **Chair's Announcements.** Future resignation of Cllr H Parker.
6. **Previous Minutes.** To receive the Minutes of the Council Meeting held on 26th March 2026, update on issues and to consider any matters arising from the Minutes.
7. **Co-Option.** The Council has received an application for Co-Option from Mr Nick Botterill. A vote will be held.
8. **Committee minutes** and reports from chairs:
 - a. **Buildings Committee.** To receive the Minutes of the Meeting held on 9th April 2026:
 - i. **Recommendation.** To approve legal fees no higher than £1,500 for legal advice on the best arrangement for the relationship between the Parish Council and the Jubilee Centre.
 - ii. **Recommendation.** Parish Office - Option 2a, sell on the open market (either auction or listing).
 - iii. **Recommendation.** Lodge - That the upstairs decoration is progressed this summer at the original quote of £950 from L P Property, using EMRs from the Lodge fund. The Fin & Gov Committee will also examine moving the rental surplus to Lodge EMRs.
 - iv. **Recommendation.** Pavilion extension, to approve a revised diagram of the new office and loos.
 - v. **Recommendation.** To approve the revised H&S Policy.
 - b. **Open Spaces Committee.** To receive the Minutes of the Meeting held on 13th April 2026.
 - i. **Recommendation:** To approve the purchase of a new notice board at the Playground and Cemetery, up to a value of £1,000 + VAT for 2.
 - ii. **Recommendation.** To accept a further spend on the bridge and permissive path of £750+VAT (using the Fencing and Gates budget).

- iii. **Recommendation.** To accept the Tree Parts quote with the caveat of checking what is meant by an annual ‘ongoing active assessment’.
- iv. **Recommendation.** To purchase plants costing £514+VAT, for sowing on 9th May as part of the War Memorial re-modelling.
- c. **Planning Committee.** To receive the Minutes of the Meetings on 26th March and 13th April 2026.
 - i. **Recommendation.** To agree the TORs of the Steering Group for the Neighbourhood Plan.

9. **Finance Accounts.**

- a. To receive accounts for payment – April 26.
- b. To note the end of year draft position as at 31st March 2026.
- c. To note the latest statement of balances.
- d. Feedback from the Internal Audit, 26th March 2026.

10. **Items of Discussion:**

- a. Annual Parish meeting – Thursday 14th May at Rudloe CC, 4pm - 7.30pm.
- b. Box Revels. To note the Council’s stand, rota and the opening of the Parish / CPRE Bridge.
- c. TRO for Hazelbury Hill. To note that Highways will consider an alternative proposed by the Parish Council.
- d. Service Devolution & Asset Transfer Policy – to agree the Council’s response.
- e. Speed Limit Policy. A consultation document to discuss.

11. **Items of Correspondence:** To receive any urgent correspondence.

- a. Touch Rugby. To determine if the casual players of Touch rugby should pay a licence fee for the Recreation Ground (for Open Spaces).

12. **Representative Reports.** Chair’s Diary, Representatives’ reports (Area Board and LHFIG) and report from County Councillors.

13. **Future Agenda Items and General Reports.** Items of report and future Agenda items.

14. **Dates of forthcoming meetings:**

Annual Community Meeting	14 th May
Planning Committee	14 th May, 7.30pm if required
Highways Working Group	20 th May, 5pm
Planning & Full Council	28 th May

15. **Date of next meeting** – as above, 7.30pm on Thursday 28th May 2026.