



BOX PARISH COUNCIL

MINUTES OF A MEETING OF THE FULL COUNCIL HELD ON 30TH SEPTEMBER 2025

- 1. Present:** Councillors: T. Walton, M. Tye; D.Dorey; R Haslett: N.Ingledew;
H.Parker; R. Davies; I.Johnston; R. Leach and S.Roche. Cllr. Peter Wragg, Wilts.
County Councillor for the Rudloe Ward.

- 2. Apologies:** Cllrs B. Walton; S Vickery, R. Davies R. Duncan,
Wiltshire Cllrs P.Chamberlain

In the absence of Mr S.Vickery (Clerk), the minutes were taken by Cllr M Tye.

- 3. Absence:** Nil

- 4. Public Question Time:** There was one member of public in attendance.

- 5. Chairman's announcements:** The Poppy Project - There will be drop-ins at the Parish Council offices for sewing on 15th October and 5th November between 10.00 and 15.00 pm
On 6th November council staff and volunteers to help erect poles to display the poppy garlands. This starts at 10.00.
The Remembrance Service will be on the 9th of November, just before 11.

- 6. Declarations of Interest:** Nil

- 7. Minutes:** The Minutes of the Full Council Meeting held on 28th August 2025 were taken as read, agreed as a true record and will be signed on the return of the clerk.

8. Committee minutes and reports from chairs

- a. **Cemetery Management.** To receive the Minutes of the Meeting held on 1st September 2025.
- It was unanimously **resolved** to accept the revised quote for Yew Tree and additional tree maintenance, now £2,200+VAT. Budget cover is in place.
 - It was unanimously **resolved** to approve the setting up of a Cemetery WG to report to the Open Spaces Committee.
 - It was unanimously **resolved** to accept the purchase of a new lightweight wheelbarrow and some meadow seeds (including the hire of a scarifier) at a cost not exceeding £500+VAT.
 - It was unanimously **resolved** to approve the repair of Lodge roof (loose and missing roof tiles) by A King Ltd at a cost of £400+VAT (subsequent to minutes).
 - The chairman commented that on issues which need a quick response, and a budget already exists, the clerk should have the designated authority to act. Discuss at Finance and Governance. **Action:Clerk**
- b. **Planning.** The Minutes of the Meetings held on 1st September 2025 were submitted and agreed.
- c. **Highways.** The Minutes of the Meetings held on 8th September 2025 were submitted and agreed.
- It was unanimously **resolved** to have one disabled parking space with hatched surround, at the Market Place car park, but to switch its location to the opposite wall. Repainting needs to be done anyway. The Clerk to confirm whether any cost recovery can be sought from the Council
 - It was unanimously **resolved** to seek a speed reduction (via a Highways Issues form) for Boxhill Common to 20 mph.

d. **Buildings Management.** The Minutes of the Meeting held on 8th September 2025 were submitted and received. No questions were asked.

9. **Items for discussion:**

1. **Committees of the Council.** A recommendation to adopt the new membership (incl new Chair Open Spaces), the new calendar and new structure of committees with effect from 1st October was agreed unanimously. The chairman was praised for the new calendar format as it is easier to read.

2. Revised Calendar of meetings: see above.

3. **Working Groups.** To summarise the latest list of WGs. The existing Working Groups[WGs] are Tennis, Building, Communication – no lead yet, Neighbourhood Plan and Playground groups. Future WGs will include Community Resilience and Flood Wardens, Planning, Climate Action to include tree and grass management, Highways, Bowls, Cricket, Cemetery. Playing Fields, and Commons working Groups. The Council were agreed that this is the way forward, that is to inform the Committees. Working Groups are less formal and may include non-councillors. The intention is that the groups will provide information to move projects forward. The WG are operational not strategic, they can gather information create a proposal, but committee led.

4. **Climate Action Plan** – Needs to be reviewed by the WG.

5. **Veteran Tree at Alcombe.** It was agreed to defer this decision until all councillors had seen the Tree Parts 5-year maintenance plan quote before considering the addition of the tree to the Parish asset register (from Wiltshire Highways). We need to check with our insurance company re the liability. To be discussed at Open Spaces on 6th October. **Action clerk**

6. **Correspondence** – concerned the proposed closing of the Middlehill car park, which is owned by Middlehill House who want to fence it off. The area has Countryside Rights of Way, [CROW] status, being designated as a Common in 1970, no clear reason for fencing this area off has been given. This will be discussed at Open Spaces on 6th October. The Parish Council becoming a member of the Open Spaces society will also be discussed. **Action: M. Tye to find out the cost.**

10. **Finance Accounts.** The accounts for payment and the statement of balances was agreed. Please could FC have a list of receipts for the past month, particularly the Bowls Club to show that they are paying monthly for the maintenance of the green and materials used. **ACTION CLERK**

11. **Grant applications:**

a. Corsham Wind Band were asking for £1,000. This was agreed unanimously .

b. Heritage Trail Leaflets – a grant of £250 was agreed.

c. The Selwyn Hall had applied for a grant, this will be considered next month. The application was not on the September agenda.

12. **Representative Reports.**

a. **Chair's Diary** – three councillors attended the WALC conference. It was useful for networking and for information on inclusivity.

b. **Representatives' reports:**

1. **LHFIG – Budgens TRO** - will cover waiting restrictions to include double yellow lines and bollards. The pavement will be restored and the mains repaired. Funding should be mainly from WCC with the total cost being £60,000. Devises road and A4 Chemist bus stop markings are to go ahead. Consultation is still out on Hazlebury Hill. The SIDs were sited legally on lamp posts within the village, but subject to interpretation of WCC practice notice of 2023. We may require new metro counts where Box PC intend to site SIDs. We will apply for permission to site SIDs but if refused, then we apply for special purpose poles to be sited and put SIDs on those. We can get grant funding from CAB for this. **ACTION:** Contact WCC street lighting to confirm that our present street lamp posts are fit for hanging SIDs on. **CLERK to action**

2. Report from County Councillor: –County Cllr. Peter Wragg – Rudloe Community Centre opened with attendance of over 250. Green Square will hold consultations on-site.

3. Future Agenda and General reports -

a. The Corsham Area Board [CAB] will meet in Selwyn Hall on Thursday 2nd October, starts at 7.00.

b. The Rudloe Londis has not opened yet.

c. The lower tennis court will be resurfaced next week.

The meeting closed at 8.45.15. Date of next meeting – Thursday 30th October 2025.