

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public
Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356

E-mail: mailbox@boxparish.org.uk
Website address: www.boxparishcouncil.gov.uk

14 August 2023

Dear Councillor

You are summoned to a meeting of the **Box Hill & Rudloe Open Spaces Committee** to be held at the **Box Parish Council Offices** on **Monday 21 August 2023** commencing at **7.00 pm** to consider the following Agenda

Yours sincerely,

M.S. Carey
Margaret Carey

A G E N D A

1. To receive any apologies for absence
2. Public Question Time
4. To receive the Minutes of the Meeting held on 19 June 2023
5. Update on Risk Register and Forward Plan
6. Monitoring of the Budget.
7. Update on issues raised and any other matters arising from the Minutes
 - Albion Terrace status of the road – unadopted and responsibility for maintenance, recommend issue is transferred to ‘Highways’.
 - Community Orchard – update
 - Wild flower meadow - update
 - Box Hill Common residents group - update
 - Community Payback Team - update
 - Box Hill Common seat installation
 - Lacy Wood Management Plan update
 - Lacy Wood Kissing Gate and Bristol Gate – acquire a further 20 fence posts.
8. Management of the Rudloe Area
 - Rudloe Community Centre – update
 - Rudloe Play area – update on the ‘Bridge’
 - Grassed areas at Ashwood and Pine Close - update
 - Rudloe Community Group - update
 - Rudloe Surgeries – update
9. Items for discussion and budget forecast 2023/24
 - Albion Terrace survey recommendations and approval to proceed..
 - Appoint a master mason to conduct a work
 - Thoday wood survey recommendations and approval to proceed - commencing 4 September 2023.
 - Tree stump treatment - continue with existing plan – Precept 2023/24 £500
 - Box Hill Common Work Breakdown Structure and resource short-fall – outsource or in house – Precept £5k
 - Lacy Wood management plan – Daniel Parts £4.5k
 - Orchard pruning course – Cotswold Conservation Board
 - Refreshments for Community Payback team – Precept 2023/24 £300.
 - Permission to plant a Rowan and a Fruit tree on the lower common

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- **Letter to Box Hill Common residents inviting them to a meeting on Monday 4th September 2023 to inform them of the following:**
 - **Albion Terrace retaining wall restoration plan including the cutting back of the overgrowth in accordance with the “Giraffe” survey**
 - **Thoday Wood conservation plan**
 - **Orchard maintenance course**
- 10. **To receive any correspondence**
- 11. **Items of report and future Agenda items**
- 12. **Date of next meeting – 16 October 2023**

NB. WALKROUND OF THE COMMON AT 2 PM MEETING AT THE PARKING AREA