



BOX PARISH COUNCIL

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Website: www.boxparishcouncil.gov.uk

19th June 2025

Dear Councillor

You are summoned to attend a Meeting of the Box Parish Council to be held in **The Pavilion, Valens Terrace, Box** on **Thursday 26th June 2025** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk **prior** to the meeting.

Members of the public are welcome to attend the meeting

Yours sincerely
M.S. Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
3. Chair's Announcements and Declaration of Interests relating to the Agenda
4. To receive the Minutes of the Annual Council Meeting held on 15th May 2024, update on issues and to consider any matters arising from the Minutes
 - Climate Strategy Working Group – update
 - Co-option to fill the vacancies on the Parish Council
5. **Committees**
 - i. **Playing Fields Management**: To receive the Minutes of the Meeting held on 2nd June 2025

Recommendation that to complete the path lighting a mini digger is hired and sharp sand ordered at a total cost of £548.02 plus the cost of the electrical work by J. Bond in the revised sum of labour £550-£650 and materials at a cost of £925-£1000

Recommendation that the quotations for the repairs to the Allotment Gate be considered (if available)
 - ii. **Planning & Conservation**: To receive the Minutes of the Meetings held on 9th June 2025
 - iii. **Finance & Governance**: To receive the Minutes of the Meeting held on 9th June 2025

Recommendation that the Internal Audit Report; Annual Governance Statement and Accounting Statement for 2024-25 is agreed and signed

To consider the quotation from LP Property Services to rub down and repaint the Cemetery Lodge door at a cost of £127 including materials and labour
 - iv. **Box Hill & Rudloe Open Spaces**: To receive the Minutes of the Meeting held on 16th June 2025
6. **Items for discussion**:
 - Feedback from the Strategic Planning evening held on 23rd June 2025
 - To consider the quotation for the repairs to the Pavilion Boiler
 - To consider quotation from Tree Parts Ltd in the sum of £480 + vat to remove the fallen trees in the Bybrook. The work is urgent as this could interrupt the flow of the river
 - Information pack for new residents
7. **To receive any urgent correspondence**
8. **Accounts**: To receive any accounts for payment and statement of balances
9. **Chairman's Diary, Representatives' reports and report from County Councillors**
10. **Items of report and future Agenda items**
11. **Dates of forthcoming meetings** - Cemetery Management – 7th July; Planning & Conservation – 14th July; Buildings Management – 14th July (7.30 pm); Highways – 21st July; Personnel – 28th July