

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**Office open to public**  
Monday & Thursday  
9.30 – 12.30  
or by appointment

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5<sup>th</sup> March 2024

Dear Councillor

You are summoned to attend a meeting of the **Planning and Conservation Committee** to be held at the **Parish Council Offices** on **Monday 11<sup>th</sup> March 2024** commencing at **6.45 pm** at the **Parish Council Offices**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

*M.S. Carey*  
**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Declaration of interest relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the meetings held on 12<sup>th</sup> February 2024 and to review actions and consider any matters arising from the minutes
  - Blind House – update
  - Notice boards - update
5. Update on Enforcement issues/Planning Appeals – update on existing Enforcement Issues and reports of new issues received
6. To receive any correspondence including permissions granted
7. Planning applications received:

PL/2023/10868	Little Tynning, Box Hill Erection of additional storey on existing ground floor, incorporating a side extension that replaces the existing covered side port and workshop
PL/2024/01574	Arden Cottage, Washwells, Box Two storey extension to existing cottage
PL/2024/01727	Westdene, The Ley, Box Extension of existing external landing and erection of balustrade guarding
PL/2024/01837	The White Cottage, Devizes Road, Box Proposed alterations to the roof of the existing single-storey extension and its windows and walls, infill one of the windows on the first-floor rear elevation and add a set of bi-fold doors to the side elevation of the dwelling

8. Neighbourhood Plan - report on the meetings of the Steering Group
9. Forward Plan/Risk Assessment and Asset Management
10. Items of report and future Agenda items
11. Date of next meeting – Full meeting – 15<sup>th</sup> April 2024  
Prior to Full Council - 28<sup>th</sup> March 2024