

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday
9.30 – 12.30
or by appointment

Telephone: 01225 742356

E-mail: clerk@boxparishcouncil.gov.uk

Website address: www.boxparishcouncil.gov.uk

2nd April 2024

Dear Councillor,

You are summoned to a meeting of the Playing Fields Management Committee to be held at the Parish Council Offices on **Monday 8th April 2024** commencing at **7.00 p.m.** to consider the following Agenda. Please give apologies to the Committee Chairman or Clerk prior to the meeting

Walk round – Thursday 4th April 4 pm

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question time
3. Declaration of Interest relating to items on the Agenda
4. To consider any matters arising from the walk round held on 4th April – not covered under Agenda items
5. To receive the Minutes of the Meetings held on 5th February and 12th March 2024
Review and update of actions and matters arising from the minutes including:
 - **Play Areas**
Community playground group update
 - **Allotments**
Update from allotment representative
Update on waiting list
Path retaining work
Coppice/pollard willow in Allotments
 - **Update on Lovar Garden**
Community Fund project update – quote and timeline April 2024
Pond liner leak
 - **Trees and hedges**
Veteran Chestnut tree notice board
Working party update
Mill Lane and allotment hedge
2024/25 treework budget and timescale
 - **Bowling Green**
Update from Bowls Club representative
6. **Other items for discussion**
 - Tennis Courts – working group update
 - Forward Plan, update Risk Assessment, including Health & Safety procedures for grass cutting and maintenance by Cricket Club and discussion on Parish Council maintenance of the cricket area grass.
 - Signs on Recreation Ground – update HP
 - VAT refund – use of refund for the purchase of goalnets/posts
 - Vine Court working party – 20th April
 - Annual Parish Meeting

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7. **Climate Strategy Action Plan – Impact on Playing Fields and Pavilion actions**
Recycling working group - recycling bins and Hills contract update. Glass bin container.
Notice on large recycling bin. Next location for recycling bin
8. **Correspondence received:**
 - Under 7s Grasscrete H&S issue
 - Festival of Women's Cricket – Risk Assessment and Cricket Club's Health & Safety Policy
9. **Items of Report and future Agenda items**
10. **Date of next meeting - 3rd July 2024 - tba**