

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

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2<sup>nd</sup> June 2025

Dear Councillor,

You are summoned to a meeting of the **Finance and Governance Committee** to be held **at the Parish Council Offices** on **Monday 9<sup>th</sup> June 2025** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

*M.S. Carey*

**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Finance & Governance Committee Meeting held on 14<sup>th</sup> April 2025 and any matters arising from the Minutes
  - Parish Council Carbon Audit – update
  - Combined Prepare/Resilience Plan – letter from Flood Resilience Officer
  - Business Planning session with Councillors – Working Group to meet on 23<sup>rd</sup> June
  - Condition report from Giraffe on wall at Selwyn Hall/Valens Terrace
  - Defibrillators – letter re support for ageing defibrillators
5. Review of Policies
6. Financial matters
  - To consider any accounts for payment
  - Bank Reconciliations – appointment of Councillor to carry out review for April/May
  - Annual Governance and Accountability Return 2024-25
    - i. Internal Audit Report
    - ii. Annual Governance Statement 2024-25
    - iii. Accounting Statement 2024-25
  - Clerk's report for 1.4.25 - 30.5.25
7. Legal Matters – update
  - Renewal of Licences from 1<sup>st</sup> April 2025 – update
8. Items for Discussion
  - Safeguarding training session for all Councillors
  - Purchase of more display boards
  - Box Revels – discussion on the displaying of bunting on the main roads
  - Working Groups of the Parish Council and their Terms of Reference
9. To receive any correspondence
  - Application for further funding from Corsham Windband
  - Letter from parishioner regarding split postcodes for the Lower Kingsdown Road
  - Letter re the state of the parking area at Londis
  - Newspaper Article re criticism of the Parish Council
  - Award to the Rudloe Wombles
10. Forward Plan/Risk Assessment and Asset Management – update
11. Items of report or future agenda items
12. Date of next meeting – 11<sup>th</sup> August 2025